

**Wescliffe Architectural Control Committee  
Community Friendly-Good Neighbors  
Meeting Minutes  
Sept. 10, 2018**

**Meeting to order at 7:50 pm at the Lori Kendall's Residence**

Members Present: Joel Postma, Lori Kendall, Don Johnson,

Members Not Present: Tanya Hammer, Stephanie Gaston

Adjunct Advisors Present:

Residents Present:

**Committee Organization:**

1. Membership of ACC:
  - a. Voting: Joel Postma, Lori Kendall, Don Johnson, Tanya Hammer, Stephanie Gaston
  - b. Adjunct Advisors - Phil Mohammed, Nicole Bocook, Nick Cutting,
2. Leadership positions.
  - a. Director – Joel Postma
  - b. Secretary – Lori Kendall
  - c. Greenbelt – Joel Postma, Don Johnson, Lori Kendall
  - d. Entryway Maintenance – Don Johnson
  - e. Architecture Enhancement & Exterior Painting – Tanya Hammer & Lori Kendall
  - f. Private Property Trees – Tanya Hammer
  - g. Board Liaison to Entryway Maintenance - Chuck Bowman

**Consent Agenda:**

Meeting Minutes: May 14, 2018 minutes were approved.

**Old Business:**

**1. Committee 2018 Budget Status**

- a. Wescliffe I Entryway – Brad maintenance May 25 \$545.10, \$2000.  
Jun 26 \$ 508.29, Jul 30 \$252.77, Aug 28 \$ 535.76

**Balance minus \$ 287.01**

- b. W-I water Jun 11 backflow \$ 70., Jun 11 TPU \$ 215.38, Aug 8 TPU \$700.  
\$ 325.29

**Balance \$ 89.33**

- c. Misc W-I & W-II entryway reserve \$500.

- d. W-I entryway new landscaping \$1000.

Joel's expenses for lawn seed Jun 29 \$ 52.79

\*\*\*Willow Tree Gardens (landscape plan by Jenny; 2017 cost)

Jan. 4<sup>th</sup> - \$195.00

**Balance \$ 226.62**

- e. W-I wall caps, ten May 12 \$ 942.94 Seven peak caps \$1000

**Balance \$ 57.06**

- f. W-I wall stucco repair on east side \$500.

- g. Wescliffe II Brad maintenance Jun 26 \$ 142.87, Jul 30 \$ 41.22, Aug 28 \$ 41.21 \$1500.

\*\*\*Susan's costs from 2017 \$371.00

**Balance \$903.70**

h. Greenbelt 20 year plan maintenance Robert Sweet Jn 18 \$ 432.78      \$2000.  
Balance \$ 1567.22  
**Total 2018 Budget:**      **\$9,200.**  
**Remaining 2018 Funds: \$3556.92**

## **2. Greenbelt:**

**a. Blackberry Brambles:** Brad will cut back/remove blackberry brambles in the GB this fall at \$25 per hour. Don and Stephanie will coordinate with Brad to begin with one full 8 hour day. Tanya asked that we discuss the blackberry brambles on Archie Harrell's property that are encroaching into the GB. Lori brought up the ACC should not have to pay for the removal of blackberries from private property that are growing into the GB and that each homeowner should control the vegetation in their own yard.

**b. Cutting Trees:** Don Johnson will walk through GB with Robert Sweet as they tag trees to be cut or pruned with the plan to complete this in 2018 or early 2019, budget permitting. Residents should tag trees that they want considered to be removed as part of this project. All work will meet the requirements of the 20 year plan for the Greenbelt.

## **3. Entryway Maintenance**

### **a. Wescliffe I – Entryway Plan:**

(1). Seven peak post caps have arrived to replace broken/crumbling old caps. Joel would like volunteers to help remove old ones and set the new caps on stucco wall posts.

(2) Cherry Tree Pruning – Don to contact Robert Sweet to prune cherry trees this fall.

**b. Stucco Wall:** No repairs have been made on stucco wall. Scott Morgan is to do this on east side of wall.

**4.. Architecture Enhancement Requests—** All requests, approved or disapproved, will be archived on the Wescliffe Homeowners Association website Wescliffe.org.

**5. Exterior Painting** Two exterior paint request: 1. Latonia Morrison W-I (Div 1, lot 23) submitted painting request on Jun 8<sup>th</sup>. Approved on Jun 20<sup>th</sup>. 2. Andrew Hay and Anita Booker W-I (Div 1, lot 40) submitted request on Jun 19<sup>th</sup>. Approved on Jun 20<sup>th</sup>.

## **New Business:**

1. Lori asked for an annual plan from Brad for detailed schedule and costs for both entryways. Don would like a more specific breakdown of expenses for entryways ie maintenance for vegetation vs irrigation repairs costs.
2. Lori brought up 2 concerns for Tanya Hammer, who could not attend mtg. Tanya requests ACC support in having trees on private property cut/trimmed for view rights. Joel reiterated his policy that this is an issue to be addressed between residents since view goes both ways. He stated that any procedures for this should be addressed to the board. Tanya suggested a letter be sent to Archie Harrell to have the blackberry brambles on his property removed and controlled in the area adjacent to the GB.

## **Next meeting:**

Location: October 15, 2018 7:45 pm at Lori Kendall's home.

Agenda: Will be sent out before meeting to include minutes.

**Meeting Adjourned at 9:12 pm**